

Environmental Policy

Our workplace - We are committed to providing quality services in a manner that ensures a safe and healthy workplace for all and to minimise our potential impact on the environment. We operate in compliance with relevant environmental legislation and we strive to use pollution prevention and environmental best practice in all we do. We will:

- ❖ Integrate the consideration of environmental concerns and impacts into all our decision making and activities.
- ❖ Promote environmental awareness among our employees and encourage them to work in an environmentally responsible manner, such as by working electronically wherever it is safe and secure to do so while ensuring that all key information is fully and securely backed up.
- ❖ Reduce waste through facility upgrades, re-use and recycling and by purchasing recycled, recyclable or refurbished equipment, products and materials where these alternatives are available, economical and suitable.
- ❖ Ensure responsible disposal of remaining unavoidable waste.
- ❖ Promote efficient use of space heating/lighting, equipment, materials and resources including water, electricity, raw materials and other resources, particularly those that are non-renewable.
- ❖ Purchase and use environmentally responsible products accordingly.
- ❖ Include energy efficiency as one of the selection criteria when purchasing new equipment.
- ❖ Avoid unnecessary use of hazardous materials and products, seek substitutions when feasible, and take all reasonable steps to protect human health and the environment when such materials must be used, stored and disposed of.
- ❖ Communicate our environmental policy and commitment to clients and any interested parties via our website and encourage them to support it. Our Environmental Policy is available to staff as documented information.
- ❖ Strive to continually improve our environmental performance and minimise the social impact and damage of activities by periodically reviewing our environmental policy considering our current and planned future activities and setting relevant and measurable objectives.
- ❖ Use public transport or electric vehicles in preference to the use of traditionally powered vehicles wherever it is possible and effective to do so.

Our designs - We recognise that the products of our designs will have a far more environmental impact than our own operations, therefore we are further committed to exercising our professional skills in such a way as to minimise environmental impact as far as possible within the instructions received from our clients.

We are committed to:

- ❖ raise the awareness of clients about sustainability and environmental protection, and help the members of the design team to develop a shared vision of environmental aspirations
- ❖ assess sites for their ecological value, within the scope of our expertise, and ensure buildings make the best use of the natural features of the site including sun, wind and landscape
- ❖ ensure that biodiversity is protected as far as practicable
- ❖ make the best use of orientation and shape to reduce the need for artificial forms of ventilation and cooling
- ❖ operate a right-first-time culture (through our Integrated Management System) for our production information to avoid wasteful site reworking
- ❖ minimise the use of construction materials, and specify materials and components with the optimum balance between environmental impact and performance in use

Signed by Directors: Michael Feather, Darren Bush, Matthew Jones, Caroline Woolley, Antony Pleasants.

Review by 31st March 2022